

**Nova Insurance** is one of the top 5 General insurance brokers in Hong Kong (Source : Frost & Sullivan 2023) and the only Hong Kong broker who also has insurance broking license in both Macau and mainland China. Since our establishment in 1988, we have been offering one-stop-shop risk management and insurance solutions to corporate clients who are leaders within their industries including international hotel chains, publicly listed companies, property developers, public transportation companies, manufactories, trading companies, telecommunication companies, governmental departments / organizations and NGOs. Types of insurance we handle ranging from Property & Casualty, construction, financial lines, marine, aviation and employee benefits like Group Medical and Group Life insurance. Nova holds an Insurance Broker Company License granted by the Insurance Authority (“IA”) while our Macau branch office is a licensed broker under Monetary Authority of Macao. We are also a registered MPF Intermediary under MPFA. In 2021, Nova was invited by IA as a Partner of the Hong Kong Specialty Risks Consortium to support IA the Belt & Road Initiative. Through our global broker networks, we can serve our clients’ insurance needs all over the World.

Nova is a wholly owned subsidiary of **FSE Lifestyle Services Limited** (Stock Code: 0331.HK [www.fse.com.hk](http://www.fse.com.hk)). It is a leading lifestyle services conglomerate with 3 major business segments: property & facility management services, city essential services and Electrical & Mechanical engineering services. FSE Lifestyle’ competences are being delivered through 8 major groups of companies which have all been the market leaders in their respective industries. With their professionalism and expertise, together with the extensive synergies generated among the companies under FSE Lifestyle, we are able to build up a strong network and offer comprehensive “one-stop shop” professional services to you and all our renowned clients Hong Kong, Macao and PRC.

Nova Insurance is now seeking talents who have a passion to develop insurance as a long-term career and are ready in taking challenges working in one of the leading insurance brokers in Hong Kong.

### Senior Account Executive

#### *Job Responsibilities*

- ◆ Reporting to the Assistant Account Director, Employee Benefits for major corporate account servicing and business development in employee benefits categories.
- ◆ Service delivery to clients including preparation of underwriting specifications, assisting in producing client proposals, analysis and presentations as required and providing assistance regarding client account issues.

### **Nova Insurance Consultants Limited**

Unit 1608, 16/F Chevalier Commercial Centre, 8 Wang Hoi Road, Kowloon Bay, Kowloon, Hong Kong.

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A member of the Hong Kong Confederation of Insurance Brokers

IA Insurance Broker Company Licence No. FB1081

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### ***Job Requirements***

- At least 2-3 years working experience in employee benefits field, preferably from insurance broking or insurance company. (Candidates with less experience will be considered for the post of Account Executive, Employee Benefits).
- Experience in handling Group Medical/Life insurance is an advantage.
- Diploma or above. FLMI / LOMA qualified or progression will be an asset.
- Good command of spoken and written English and Chinese.
- Able to work independently, good communication & time management skills.

***\* Only shortlisted candidates will be notified.***

Interested candidate please send full resume with salary expected to: ***Human Resources Department (Recruitment), Unit 1608, 16/F Chevalier Commercial Centre, 8 Wang Hoi Road, Kowloon Bay, Kowloon or by email to [nova-recruitment@nova-insure.com](mailto:nova-recruitment@nova-insure.com).***

Please visit our website [www.nova-insure.com](http://www.nova-insure.com) for more details.

*All information collected is for recruitment purpose only.*



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